

Note to Environmental Review Preparer:

Prepare this letter ONLY after completing the “When to Consult With the Tribes” worksheet. Using the ‘Tribal Consultation Contacts’ tool, prepare a letter to each of the Tribes listed for the project area. Insert the information where indicated in the letter below and copy onto applicant letterhead. Enclose a map and the complete project description. You must allow a minimum of 30 days for the tribe(s) to respond. This letter is specific to CDBG projects.

(Date)

(Insert the name of the Tribal contact person, title, and address: if a THPO exists, insert the THPO’s name, title, and address; otherwise, insert the name, title, and address of the Tribal Chairperson)

RE: HUD-Assisted (insert the project/activity name and location)  
Request for Tribal Comments Regarding Concerns of Traditional, Religious, or Cultural Importance

Dear (or “Honorable”: insert the name of the THPO or the Tribal Chairperson, as appropriate),

(City/Organization) is an applicant eligible to receive funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program of Utah County to provide for (insert the project/activity name). The proposed project/activity will consist of (insert a detailed project/activity description, including related HUD and non-HUD funded projects/activities).

Attached please find an aerial photograph marking the project, site photographs, and other descriptive information that will help you identify the project location.

In accordance with 36 C.F.R. Part 800, “Protection of Historic Properties” regulations that implement Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470f), (City/Organization) is contacting you to determine if your tribe may attach traditional, religious or cultural importance to any historic resources affected by the proposed project/activity.

The goal of consultation under Section 106 is to allow your tribe the opportunity to help identify historic properties potentially affected by this HUD-assisted project; assess the effects of the project on any historic resources; and consider ways to avoid, minimize or mitigate any adverse effects. Based on the information we have gathered and in consultation with the Utah State Historic Preservation Officer (SHPO), we do not believe this project/activity will affect cultural or historic resources. However, we would appreciate hearing from you regarding any known archeological, historical, or cultural resources you are aware of at the proposed project/activity site(s).

Please also note that, regardless, we will require all partners to halt work and contact any potentially affected federally-recognized Tribes, the State Historic Preservation Officer, and the Advisory Council on Historic Preservation within forty-eight (48) hours of discovery (pursuant to the protocol established at 36 C.F.R. Part 800, Section 800.13(b)(3)) should human remains or cultural artifacts be discovered during the construction period for this project.

We respectfully request that your comments be forwarded to us within thirty (30) calendar days of receipt of this letter. Please be as specific as you can with any comments or information to assist our decision-making. Thank you in advance for your assistance with this endeavor. If you have any questions or need any additional information please contact **(insert contact information as appropriate)**.

Sincerely,